



राष्ट्रीय सिद्धा संस्थान / NATIONAL INSTITUTE OF SIDDHA
आयुष मंत्रालय / MINISTRY OF AYUSH
भारत सरकार / GOVERNMENT OF INDIA
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मिसिल सं /File No.NIS/4-74/MOU/NITM

दिनांक / Date: 12.07.2024

DETAILED EMPLOYMENT NOTIFICATION NO: 02 / 2024

A walk-in interview will be held at **11.00 a.m.** on **24.07.2024 (Wednesday)** in this Institute for engagement of **Consultant - Domain Expert (Siddha) on contract basis.**

The details are as under:-

- 1) **Name of the Post:** Consultant - Domain Expert (Siddha) – 1 No. (on contract basis)
- 2) **Place of Posting :** NIS OPD at NITM, Belagavi, Karnataka
- 3) **Educational Qualification:** M.D.(Siddha)
- 4) **Experience:** 05 -10 years of post qualification experience in the relevant field.
- 5) **Others:** Candidates should have excellent communication and interpersonal skills. Knowledge of computer applications such as MS Word, MS Excel and Power Point etc., is essential.
- 6) **Age Limit:** Should not be more than 64 years of age on the last date for receipt of application.
- 7) **Remuneration:** A consolidated salary of Rs.75,000/- p.m.
- 8) **Period of Engagement :** The term of engagement shall ordinarily be for an initial period of not exceeding one year which is extendable by another one year. The term will ordinarily be from 01st April to 31st March in a year, but if engaged midway through any financial year, the initial period of engagement will be till 31st March of the Financial year.

Terms and conditions for appointment on Contract

1. The application form can be downloaded from our website <https://nischennai.org> and the cost of application is Rs.500/-.
2. The filled up application along with the application cost of Rs.500/- to be paid by way of a DD drawn in favour of Director, National Institute of Siddha, payable at Chennai, together with the self attested photocopies of the certificates / testimonials of the applicant should be submitted at the time of walk-in-interview.
3. **The candidates should report at 9.00 AM in the Admin Block of this Institute on 24.07.2024 for document verification. Upon successful verification only they will be permitted to attend the walk-in-interview.**
4. **The registration of candidates will be closed at 11.00 AM. Those who report late will not be permitted to register their names.**
5. **SC/ST/Physically disabled candidates are exempted from the payment of the application fee, provided that they produce an attested copy of the community certificate / disability certificate, as is the case may be, from the Competent Authority along with the Application Form to claim for such exemption.**
6. All the Original certificates should be produced for verification.
7. Paid leave of absence may be allowed to the Consultant at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year will not be allowed.
8. The appointment of the candidate, in NIS OPD at NITM, Belagavi, Karnataka will be on full time basis. Hence, the appointee shall not accept any other appointment, paid or otherwise and shall not engage himself/herself in private practice of any kind during the period of the contract.
9. **The appointment is purely on contractual basis. The tenure of appointment has been indicated above for the post.** However, the appointment can be terminated at any time by The Director, National Institute of Siddha without assigning any reasons thereof. The appointee shall give at-least one month's notice for discontinuation failing which he / she has to pay one month's salary to this Institute in lieu of the notice period. However, the decision of the Competent Authority will be final in this regard.
10. The appointee shall not be entitled to any benefits like PF, Pension, Gratuity, Medical Treatment, Seniority, Promotion etc or any other benefits as admissible to the regular Government servants of this Institute. Non Practicing Allowance is also not admissible to any of the appointees.
11. Only consolidated Salary will be admissible. No other allowances as applicable to the Central Government servants shall be admissible.
12. The appointee shall not have any claim or right for regular appointment in the Institute by virtue of this engagement of contractual basis.

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13. The Competent Authority reserves the right not to fill any or all the posts without assigning any reasons thereof. The number of vacancies shown is only tentative.
14. No TA/DA is admissible for attending the interview.
15. If any declaration or information furnished by the candidate proves to be false or if he/she is found to have wilfully suppressed any material information, he/she will be liable to be removed from service and also such other action as the Competent Authority may deem fit.
- 16. Applicants submitting incomplete applications and applications that are not supported by self-attested photocopies of certificates and testimonials will not be permitted to attend the walk-in-interview.**
- 17. Canvassing in any manner will disqualify the candidate.**
- 18. The level of entitlement for Travelling Allowance (TA) to the Consultant – Domain Expert engaged from open market will be at par with entitlement for Pay Level – 10, i.e., at par with that of Section Officer. However, the Consultant - Domain Expert (Siddha) selected for posting at NIS OPD at NITM, Belagavi, Karnataka will not be entitled for Travelling Allowance for joining the duty and for performing the return journey after being relieved.**
19. For consultants engaged through open market, there would be a provision of 03% annual increment in remuneration as a ceiling on satisfactory completion of minimum of one year subject to performance review on case by case basis. However, the increment would be provided during a financial year only from 01st April to 31st March of any given financial year on completion of minimum of one year tenure during the term of contract and will not be given in between the financial year.
20. The Consultant shall not be entitled to any allowance such as HRA, residential accommodation, CGHS, Medical reimbursement etc.
21. The Consultant shall not be entitled to any benefit like PF, Pension, Gratuity, Medical Attendance Treatment, Seniority, Promotion etc or any other benefits as admissible to the regular Government servants. Non Practicing Allowance is also not admissible to him/her.

I. Engagement

1. The term of engagement shall ordinarily be for an initial period not exceeding one year which is extendable by another one year. Beyond two years after the age of superannuation where adequate justification exists, the term may be extended based on a review of the task and the performance of the contract appointee, provided which shall be extended beyond 5 years after superannuation. The term of all the consultants will be from 1st April till 31st March any given financial year. For consultants engaged mid way through any financial year, their initial period of engagement will be till 31st march of that financial year.
2. The engagement of consultant will be purely on contract basis and will not confer any right for regular appointment in the Ministry/ organization.
3. The engagement as Consultant shall not be considered as case of re-employment.

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II. Tax deduction at source

Income tax or any other taxes payable from time-to-time as per the rules of the Central Government will be deducted at source from the consolidated salary of the appointee. Necessary TDS Certificate will be issued to him/her in this regard.

III. Confidentiality of Data and Documents

1. The Consultant will maintain absolute confidentiality and secrecy of the information handled by him/her. The secrecy and confidentiality are to be maintained even after the termination of the engagement.
2. The Intellectual Property Rights (IPR) of the Data collected as well as deliverables by the consultant produced for the Department/Organization shall remain with the Department/Organization.
3. The Consultant shall not utilize or publish or disclose or part with, to a third party, any part of the Data or statistics or proceedings or information collected for the purpose of this assignment or during the course of assignment for the Department/Organization, without the express written consent of the Department/Organization.
4. The Consultant shall be bound to hand over the entire set of records of assignment to the Department/Organization before the expiry of the contract, and before the final payment to him/her is released by the Department/Organization.
5. The Consultant would be required to sign a non-disclosure undertaking as per the prescribed format.

IV. Conflict of Interest

1. The consultant appointed by the Department/Organization, shall in no case represent or give opinion or advise to others in any matter which is adverse to the interest of the Department/Organization nor will he/she indulge in any activity outside the terms of employment/contractual assignment.
2. The Consultant shall not claim any benefit/ compensation/ Absorption/ regularization of service with this Organization/Ministry under the provision of Industrial Disputes Act, 1947 or Contract Labour (Regulation and Abolition) Act, 1970.

V. Termination of Agreement

This Institute retains the right to terminate the contract/engagement of the appointee as Consultant at any time without giving any notice and also without assigning any reasons thereof. Some of the situations under which the engagement may be terminated will be:

- (i) The Consultant is unable to address the assigned work.
- (ii) Quality of the assigned work is not to the satisfaction of the Institute/ Competent Authority.
- (iii) The Consultant is found lacking in honesty and integrity.

DIRECTOR