

No. PERS/9/6/GM Civil/2023 – VC No. 07/23 (D)  
Dt. 03.03.2023

Subject: Filling up of the 02 posts of General Manager (Civil) on immediate absorption basis in RITES Ltd.

RITES Ltd., a Government of India Enterprise was established in 1974, under the aegis of Indian Railways. RITES Ltd. is incorporated in India as a Public Limited Company under the Companies Act, 1956. RITES Ltd., an ISO 9001:2015 company, is a multi-disciplinary consultancy organization in the fields of transport, infrastructure and related technologies.

There is a requirement of filling up the subject post in RITES Ltd. on immediate absorption basis from officials working in Central/State Government/ Autonomous Bodies/ CPSUs/ State PSUs on **regular basis** as per details attached in the Annexure-I.


  
(S. Mohanty)  
General Manager (HR) 03/03/23

**Transforming to GREEN**

1.	Organization	RITES Ltd.
2.	Nomenclature of the post	General Manager (Civil)
3.	No. of vacancies	02 (Bangalore and Gurgaon - one each)
4.	Location	Initial place of posting: 1. Bangalore 2. Gurgaon Depending upon the requirement, the officer can be posted anywhere in India and Abroad.
5.	Scale of Pay of the post.	The officers shall be inducted in IDA pay scale of Rs.1,20,000-2,80,000.
6.	Eligibility, qualification, detailed job description, discipline, etc.	<p>Qualification: BE/ B.Tech/ B.Sc (Engineering) Degree in Civil Engineering.</p> <p>Eligibility: Working in Level 13 or above in CDA pay scale of 7<sup>th</sup> CPC with 18 years of Group 'A' service.</p> <p>Officers working in Central/State Government/ Autonomous Bodies/ CPSUs/ State PSUs in IDA pay scale of Rs.1,00,000-2,60,000 (E-7) with 18 years of post qualification executive experience. Executive experience in IDA pay scale will be counted from 2 years after entry into scale of Rs.50,000-1,60,000.</p> <p><u>Job description</u></p> <p>Planning, design and construction of infrastructure projects, such as Railways, Roads, Buildings, Airports, Metro Rail etc.</p> <p><u>Age:</u> The applicant should not be more than 55 years of age as on last date of submission of application.</p> <p>Cut off date for fulfilling eligibility criteria shall be the closing date of the vacancy notice i.e. 03.04.2023.</p>
7.	Mode of application	<p>1. Applications are to be sent through respective Administrative officer indicating No Objection, Vigilance/DAR clearance &amp; Vigilance/D&amp;AR records indicating details of penalties if any, imposed upon the applicant during his service and ACRs/APARs for the past 05 years with specific mention of the grading in the APARs (OS, VG, Good, Fair, Poor). The applicants are also required to send their CV in the prescribed format (Annexure II) along with the applications.</p> <p>2. The candidates should send their applications along with the documents as mentioned in the Vacancy Notice so as to reach us on or before 03.04.2023. In case, it is not possible to send the letter forwarding the application along with other required documents within the stipulated date, then the applicant may send an advance</p>

*[Handwritten Signature]*  
08/08/23

		<p>copy of his application directly to us by 03.04.2023. However, the forwarded application along with other required documents must reach us on or before 02.05.2023. In absence of receipt of the forwarded application and the required documents within the stipulated date, the advance copy of the application so received, will be liable for non-consideration for the subject post. No correspondence either from the applicant or from his organization in this regard including the request for extension of time period shall be entertained.</p> <p>3. The applications should be addressed to:</p> <p>Shri S. Mohanty, General Manager (HR), RITES Ltd., Shikhar, Plot No.1, Sector-29, Gurugram-122001</p> <p>Queries if any should be sent to <a href="mailto:sbu.hr@rites.com">sbu.hr@rites.com</a>, <a href="mailto:desraj@rites.com">desraj@rites.com</a></p>
8.	Mode of selection	<p>Applications will be scrutinized on the basis of the following parameters on a 100 point scale:</p> <ol style="list-style-type: none"> <li>1. Education qualification (20 Marks)</li> <li>2. Vigilance and D&amp;AR record (10 Marks)</li> <li>3. Performance (APARs) (25 Marks)</li> <li>4. Work Experience (15 Marks)</li> <li>5. Length of service (10 Marks)</li> <li>6. Overall Suitability (20 Marks)</li> </ol>

  
 (S. Mohanty)  
 General Manager (HR)

18/03/23

APPLICATION IN PRESCRIBED PROFORMA

Vacancy Notice and date	Vacancy Circular No.07/23 (D) Dt. 03.03.2023
Post against which application has been submitted	General Manager (Civil)
Mode of appointment	Immediate absorption basis
Choice of station (v) (wherever applicable)	Initial place of posting: 1. Bangalore 2. Gurgaon Depending upon the requirement, the officer can be posted anywhere in India and Abroad.

## PERSONAL DATA

1	Name	:	
2	Gender	:	
3	Service	:	
4	Department	:	
5	Category	:	
6	Date of Birth	:	
7	DITS (Date of entry into Time Scale)	:	
8	Present Pay Band with Grade Pay/level and basic pay as on date of application.	:	
9	Present Designation	:	
10	Contact Details	:	
a.	Email ID	:	
b.	Telephone (O)	:	
c.	Telephone (R)	:	
d.	Mobile Number	:	
e.	Complete address of HoD for correspondence	:	

**11. EDUCATIONAL QUALIFICATION**

SN	Qualification/Degree	Year	Division	Institution/University, Place/Country

**12. EXPERIENCE DETAILS**

SN	Designation with place of posting	Grade	From	To

I certify that the details furnished by me are true and I am eligible for the post as per the criteria laid down in the vacancy circular.

Name and Signature

Place

Date